

Dear Parent / Guardian, Staff Member,

### **Drop-off and Collection Routines August 21<sup>st</sup> 2020.**

We have been working to ensure a safe return to school for all pupils and staff next week. We have now finalised our plans for drop-off and collection of the children every day.

Scoil Phádraig appreciates your support as we try to safely reopen the school building. If at all possible we request you not to come onto the school grounds or into the school building unless it is essential. Working together we hope to be able to progress the reopening in as safe a manner as possible for all.

We would ask all parents to familiarise themselves with the following drop-off and collection routines for the safe delivery and collection of pupils from school. Please be patient as we endeavour to embed these necessary precautionary and protective practices at the beginning of the school year.

It is imperative that

- adults do not come within 2m of each other
- parents do not try to have meetings with members of staff in the playground at drop-off and collection times – meetings between parents and teachers can only take place by prior arrangement. **At this time, we would respectfully ask that you do not attend the school without a prior appointment.** Please contact the school office to arrange all appointments. When you do attend the school for a meeting please note that you will need to wear a face covering throughout your time in the school
- all parents adhere to the drop-off and collection plans as outlined below

#### **Drop-off Plan**

All children should be dropped off at the school gate. Parents should not come into the school without a prior appointment.

#### **Collection Plan**

All classes will be walked down to the school gate and may proceed home from there.

#### **Pupil Illness**

If your child has any of the following symptoms:

- Cough
- Temperature
- Shortness of breath or breathing difficulties
- Loss of smell, of taste or distortion of taste

at any time, **it is absolutely essential that you keep your child at home,** contact your GP and follow the GP's guidance. Pupils who display symptoms whilst at school will be placed in an isolation room under supervision of a member of staff and their parents contacted to come and pick them up.

#### **Uniform**

**Pupils to wear their school uniform on a daily basis as normal.** We just ask that the full uniform is washed on a regular basis. School tracksuit may also be worn on days outlined by the class teacher.

Kind regards and best wishes,

Tomás O Dowd.